

**Notice of proposed key decisions**

**Notice of private meeting of Cabinet (15 July 2019)**

PUBLISHED 14 June 2019

## **Notice of proposed key decisions and meetings to be held in private**

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document also sets out details of key decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions).

This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

### **Cabinet at 5.30pm on Monday 15 July 2019 (part of meeting in private)**

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear day before the relevant meeting which will give the Council’s response to any such representations.

**In accordance with Regulation 9 of the Regulations this document provides the following information:**

- that a key decision is to be made on behalf of Newcastle City Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership;
- the date on which, or the period within which, the decision will be taken;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;
- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

**Key decisions are those executive decisions which are likely-**

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council's budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less;
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Acting Director of Place

The government has published guidance on the meaning of 'significant'.

**Further details of Council decision making can be found at-**

[Cabinet and Committee meetings information and Committee papers link to Decision Makers reports and decision details](#)

## **Details of Cabinet Membership**

**The Cabinet** comprises the following Members with the portfolio responsibilities as indicated:

- Councillor Nick Forbes – Leader of the Council
- Councillor Joyce McCarty – Deputy Leader of the Council and Cabinet member for Resources
- Councillor Veronica Dunn – Cabinet member for Education and Skills
- Councillor Ged Bell – Cabinet member for Employment and Investment
- Councillor Nick Kemp – Cabinet member for the Environment and Climate Change
- Councillor Karen Kilgour – Cabinet member for Health and Social Care
- Councillor Linda Hobson – Cabinet member for Housing
- Councillor Arlene Ainsley – Cabinet member for Transport and Air Quality
- Councillor Kim McGuinness – Cabinet member for Culture, Sport and Public Health
- Councillor Clare Penny-Evans – Cabinet member for Communities

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services  
Newcastle City Council  
Civic Centre  
Barras Bridge  
Newcastle upon Tyne  
NE1 8QH

or contact us at:  
phone 0191 211 5159  
[www.newcastle.gov.uk](http://www.newcastle.gov.uk)  
[linda.scott@newcastle.gov.uk](mailto:linda.scott@newcastle.gov.uk)

In relation to **private meetings** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended): -

<b>Paragraph</b>	<b>Category/explanation</b>
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**IMPORTANT NOTE**

**This document sets out the Council’s intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.**

	<b>July 2019</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet Member for Resources	15 July 2019
		Wards: All	
<b>What about</b>	<b>Life Chance Fund:</b> Cabinet allocated £1M of one-off funding to a Life Chances Fund to improve access to economic opportunity for the city's most deprived residents. This report will seek cabinet approval for allocation of the fund.		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Helen Dickinson, Assistant Chief Executive	
	Contact Officer	Helen Dickinson, Assistant Chief Executive	
	phone	0191 277 8803	
	email	<a href="mailto:helen.dickinson@newcastle.gov.uk">helen.dickinson@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		

	<b>July 2019</b>		<b>Non-key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member for Environment and Climate Change	July 2019
		Ward: All	
<b>What about</b>	<b>Newcastle Waste Strategy:</b> Cabinet response to the recommendations of the Overview and Scrutiny Task and Finish Group relating to the Newcastle Waste Strategy.		
<b>Information available to the decision maker</b>	Public report: A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Christine Herriot, Director of Operations and Regulatory Services	
	Contact Officer	Catherine Lyons, Principal Advisor, Waste Strategy	
	phone	0191 211 5681	
	email	<a href="mailto:catherine.lyons@newcastle.gov.uk">catherine.lyons@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b> Portfolios: Deputy Leader and Cabinet member for Resources and Cabinet member for Communities Ward: All	15 July 2019
<b>What about</b>	<b>Cohesive communities:</b> This report outlines the funding offer made to Newcastle City Council from Ministry of Housing, Communities and Local Government (Communities and Migration Division) following an application for funding for the 'Cohesive Communities' project. The funding offer is for £92,027 with project delivery running 2019-2020.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Helen Dickinson, Assistant Chief Executive
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	phone	0788 783 2144
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<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	



	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet Member for Resources
		Ward: All
<b>What about</b>	<b>Update of the Councils Commissioning and Procurement Regulations:</b> On an annual basis, the Councils Commissioning and Procurement Regulations are refreshed to ensure they are fit for purpose. New legislation is incorporated along with any other recommended operational changes that both Commissioning and Procurement and Legal Services agree are required. Following approval at Cabinet, amendments to the regulations will be approved by Full Council on 4 September 2019, prior to them being implemented by Officers of the Council and Your Homes Newcastle.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	<a href="mailto:rachel.baillie@newcastle.gov.uk">rachel.baillie@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

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<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet member for Resources
		Ward: All
<b>What about</b>	<b>NEPO Supply of Gas:</b> The North East Procurement Organisation (NEPO) have led a collaborative procurement exercise on behalf of their Member Authorities to put in place a Framework Agreement for the Supply of Gas. This decision seeks approval to formally opt-in to the collaborative NEPO solution to supply all of the Council's Gas requirements. The implementation period will begin in August 2019, but the Supply Contract will commence on 1 April 2020 for 48 months.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	<a href="mailto:rachel.baillie@newcastle.gov.uk">rachel.baillie@newcastle.gov.uk</a>
<b>Public or private/reasons if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet Member for Resources Ward: All
<b>What about</b>	<b>Revenue and Benefits Portal:</b> We are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a maximum period of 7-years (60 months plus 2 x 12).	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Directorate	Tony Kirkham, Director of Resources
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<b>Public or private/reasons if private</b>	<p><b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet member for Resources July 2019
	Ward: All	
<b>What about</b>	<b>Supplier Early Payment Programme:</b> Seek approval to use Oldham City Council single supplier framework to award a contract for a provider to implement and deliver a supplier early payment programme on behalf of the Council.	
<b>Information available to the decision maker</b>	A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
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<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting because the meeting will be considering a report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b> Portfolio: Deputy Leader and Cabinet member for Resources Ward: All	15 July 2019
<b>What about</b>	<b>NEPO Provision of Independent Fostering Services (NE7):</b> The Council are leading a collaborative commissioning and procurement exercise on behalf of NEPO and their Member Authorities, to put in place a Flexible Procurement Agreement for Independent Fostering Services that all Member Authorities can utilise for the purchase of Fostering Placements. We are in the final stages of the commissioning phase which is scheduled to be agreed by regional Elected Members on 2 July 2019. Following approval, we will close the commissioning phase and notify the Provider Market and proceed to tender in July 2019. This decision seeks approval to award this collaborative arrangement through Delegated Authority in late August 2019, following the completion of the tender and evaluation processes. The new collaborative arrangement is due to commence on 1 October 2019 for a period of 18 months with 1 x 12-month option to extend.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
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	email	<a href="mailto:rachel.baillie@newcastle.gov.uk">rachel.baillie@newcastle.gov.uk</a>
<b>Public or private/ reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting because the meeting will be considering a report that contains exempt information, as detailed below. 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member for Culture, Sport and Public Health Ward: All
<b>What about</b>	<b>Treatment and Recovery Newcastle:</b> We are in the process of a competitive procurement and this report seeks approval for delegated authority to award a Contract for a drug and alcohol treatment and recovery service for Newcastle. This decision seeks approval for the Director of Public Health to award in conjunction with the Assistant Director Inclusion, Commissioning and Procurement, in consultation with the Cabinet Member for Culture, Sport and Public Health.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Director	Helen Dickinson, Assistant Chief Executive
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	phone	0191 211 6346
	email	<a href="mailto:eugene.milne@newcastle.gov.uk">eugene.milne@newcastle.gov.uk</a>
<b>Public or private/reasons if private</b>	<b>Private</b> - the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member for Housing Ward: All
<b>What about</b>	<b>Homelessness Prevention and Relief Responses: Award of contracts:</b> We are in the final stages of a competitive procurement exercise for services which prevent and relieve homelessness. This report seeks approval to award six 4-year contracts (24 months plus 2 x 12-month options to extend) to deliver these arrangements from October 2019.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	<a href="mailto:rachel.baillie@newcastle.gov.uk">rachel.baillie@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member Health and Social Care
		Ward: All
<b>What about</b>	<b>Day opportunities:</b> Having concluded a significant period of engagement and consultation we are now in the process of undertaking a competitive procurement exercise to put in place a 4-year Contract (36-months with 3 x 12-month options to extend, for community-based opportunities for Older People, (which includes Day Centres, Chain Reaction and Lunch Clubs).	
<b>Information available to the decision maker</b>	A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	<a href="mailto:rachel.baillie@newcastle.gov.uk">rachel.baillie@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	



	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member Health and Social Care Ward: All
<b>What about</b>	<b>Mental Health Step Up/Step Down:</b> We are in the process of a competitive procurement for MH Step Up/Step Down service for a 36-month contract with an option to extend up to a further 12 months for Newcastle. The new contract is due to commence in October 2019. This report seeks approval for delegated authority for the Assistant Director Inclusion, Commissioning and Procurement, in consultation with the Cabinet Member for Health and Social Care to award a Contract.	
<b>Information available to the decision maker</b>	A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
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<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>September 2019</b>		<b>Non-Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet member for Resources	16 September 2019
		Ward: All	
<b>What about</b>	<b>Council Performance:</b> To consider and comment on the city's and council's performance in working towards the ambitions for our priority themes within Shaping our Future Together: Our medium-term plan 2019-20 to 2021-22. It will report on performance and finance up to and including Quarter 1 of 2019-20 and is a key element of our integrated approach to planning and delivery. It will present current key data about Newcastle, the latest position in trends and how we compare to others. It will be supported by a Section 151 report providing the revenue and capital budget position. Cabinet will be asked to consider and comment on overall performance.		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
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<b>Report Author</b>	Director	Helen Dickinson, Assistant Chief Executive	
	Contact Officer	Kirsty Wilkinson, Business Management Partner	
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	email	<a href="mailto:kirsty.wilkinson@newcastle.gov.uk">kirsty.wilkinson@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		

## Officer Delegated Key Decisions (Award of Contracts)

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Decision:</b> Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>NEPO Horticulture Framework:</b> The North East Procurement Organisation (NEPO) have led a collaborative procurement exercise in partnership with TTPL on behalf of their Member Authorities, to put in place a 48-month Framework Agreement for the purchase of Horticulture Vehicles and Equipment. This decision seeks approval to formally opt-in to the collaborative NEPO solution to supply the Council with their Horticulture Vehicle and Equipment requirements.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	<a href="mailto:rachel.baillie@newcastle.gov.uk">rachel.baillie@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Michelle Percy, Acting Director of Place	Portfolio: Deputy Leader and Cabinet member for Resources	July 2019
		Ward: Monument	
<b>What about</b>	<b>Appointment of a management agent for Higham House and Partnership House:</b> We are currently undertaking a competitive tendering process and this decision seeks approval to award a 36-month contract to appoint a management agent for Higham House and Partnership House.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
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<b>Report Author</b>	Directorate	Michelle Percy, Acting Director of Place	
	Contact Officer	Michelle Percy, Acting Director of Place	
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	email	<a href="mailto:michelle.percy@newcastle.gov.uk">michelle.percy@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Rachel Baillie, Assistant Director Inclusion Commissioning and Procurement	Portfolio: Cabinet member for the Environment and Climate Change Ward: All
<b>What about</b>	<b>Water Hygiene to include risk assessments, remedial works and Monitoring:</b> We are in the final stages of a competitive European Tender process and this decision seeks approval to award 4-year (24 months plus 2 x 12-month options to extend) Framework Agreement, for Water Hygiene Services. The Framework Agreement is split into two Lots (Lot 1-Monitoring and Risk assessments and Lot 2-Remedial works). The 2x12 month options to extend will be subject to performance. Water Hygiene Monitoring have appropriate monitoring in association with L8 Approved Code of Practice – Legionella control in water systems HSG274 part 3, Water Risk Assessment and Remedial works - will be directed by both the Council and Your Homes Newcastle.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
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	email	<a href="mailto:rachel.baillie@newcastle.gov.uk">rachel.baillie@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Jayne Forsdike, Assistant Director Children's Social Care	Portfolio: Cabinet Member for Education and Skills Ward: All
<b>What about</b>	<b>Therapeutic offer for Looked After Children in Residential Care:</b> This decision seeks approval to enter into two directly awarded contracts, to secure an interdisciplinary therapeutic team to support looked after children in in-house residential children's homes. The therapeutic offer will include a speech and language therapist, occupational therapist and clinical psychologist who will form an interdisciplinary team to work with and support staff working in in-house residential care and the young people.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Ewen Weir, Director for People
	Contact Officer	Jayne Forsdike, Assistant Director Children's Social Care
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<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet Member for Housing Ward: All
<b>What about</b>	<b>Your Homes Newcastle – Bathrooms and /Kitchens Improvement Programme 2019 - 2023 – Vinyl flooring:</b> We are in the final stages of a competitive procurement process and this report seeks approval to award a 48 Month Framework Agreement (24 Month plus 2 x 12 Months) to carry out Vinyl Flooring Works. The Framework Agreement will commence July 2019.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing
	phone	0191 277 7862
	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	



	<b>July 2019</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet Member for Housing	July 2019
		Ward: All	
<b>What about</b>	<b>Your Homes Newcastle – Bathrooms and /Kitchens Improvement Programme 2019 - 2023:</b> We are in the final stages of a competitive procurement process and this report seeks approval to award a 48 Month Framework Agreement (24 Month plus 2 x 12 Months) to carry out Bathroom & Kitchen Installation works. The Framework Agreement will commence July 2019.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
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<b>Report Author</b>	Directorate	Michelle Percy, Acting Director of Place	
	Contact Officer	Amanda Senior, Head of Fairer Housing	
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	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>July 2019</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for Housing Ward: All	July 2019
<b>What about</b>	<b>Annuity Lease Back Model 2:</b> A competitive procurement exercise is under way and this decision seeks approval to award a Contract for a financial lease back arrangement. The Contract will be 60 months following evaluation of the Initial Tenders.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Directorate	Michelle Percy, Acting Director of Place	
	Contact Officer	Amanda Senior, Head of Fairer Housing	
	phone	0191 277 7862	
	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for Housing Ward: All
<b>What about</b>	<b>Award of 3 x Further Competitions under the Housing Delivery Partnership Framework:</b> The Council is currently running three separate call-offs under this Framework Agreement for three schemes - LOT 1 Park Road Newburn – award of a 17-month Contract; LOT 2 Thornley Road Denton – award of a 19-month Contract.; LOT 3 Land South of West Denton Primary a 7-month Contract. We are in the final stages of the procurement process and this decision seeks approval to award the three call-off contracts above.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing
	phone	0191 277 7862
	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Decision:</b> Graham Grant, Acting Assistant Director Transport	Portfolio: Cabinet member for Transport and Air Quality Ward: All July 2019
<b>What about</b>	<b>Transforming Cities Fund Tranche 2 Bid: RTT Consultancy Support:</b> The Council is currently running a further competition under the NEPO Framework for Construction and Engineering Consultancy Services Lot 10 – Transport Planning, for the NECA Regional Transport Team (RTT) to lead on the production and submission of Transforming Cities Fund (TCF) bids on behalf of the constituent North East local authorities and transport delivery partners. This decision seeks approval to award a 12-month contract for the provision of RTT Consultancy Support for the Transforming Cities Fund Tranche 2 Bid.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Michelle Percy, Acting Director of Place
	Contact Officer	Graham Grant, Acting Assistant Director of Transport
	phone	0191 211 6011
	email	<a href="mailto:graham.grant@newcastle.gov.uk">graham.grant@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Graham Grant, Acting Assistant Director Transport	Portfolio: Cabinet member for Transport and Air Quality
		Ward: All
<b>What about</b>	<b>Further Competition for Variable Message Signs:</b> The Council is currently running a Further Competition under Lot 4 of the Crown Commercial Services (CCS) Traffic Management Technology Framework Agreement and this decision seeks approval to award a 10-month Contract for the supply of Variable Message Signs which will be installed across the City.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Graham Grant, Acting Assistant Director of Transport
	phone	0191 211 6101
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<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Graham Grant, Acting Assistant Director Transport	Portfolio: Cabinet member for Environment and Investment Ward: All
<b>What about</b>	<b>Provision of Winter Festive Lights:</b> The Council has undertaken a competitive EU procurement process to put in place a 3 year-Contract for the Design, Manufacture, Supply, Installation and Switch on, of the Christmas Lights within the City. The Contract also includes the Removal and Maintenance of a Festive Light Display.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
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<b>Report Author</b>	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Graham Grant, Acting Assistant Director of Transport
	phone	0191 211 6101
	email	<a href="mailto:graham.grant@newcastle.gov.uk">graham.grant@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below:] 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>September 2019</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Tony Kirkham, Director of Resources 	Portfolio: Cabinet member for Environment and Climate Change Ward: All September 2019
<b>What about</b>	<b>Shredding of Confidential Waste:</b> We are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a maximum period of 4-years (24 months plus 2 x 12-month options to extend) for the removal and shredding of the Councils confidential waste products from multiple locations across the city.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
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<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	